

**Title 1—OFFICE OF  
ADMINISTRATION  
Division 15—Administrative Hearing Commission  
Chapter 3—Procedure For All Contested  
Cases Under Statutory Jurisdiction,  
Except Cases [Under Section 621.040, RSMo]  
Where Procedure Is Otherwise Provided For By Law**

**1 CSR 15-3.210 Definitions**

*PURPOSE: This amendment specifies the commission's new address and clarifies that a limited liability company is a separate legal entity for purposes of the rules of the Administrative Hearing Commission.*

(1) As used in this chapter, the following terms mean:

- (A) Agency—any governmental entity subject to the jurisdiction of the commission;
- (B) Aggrieved person—any person, other than an agency, the attorney general, a licensee or an applicant, whom the law allows to file a complaint relating to a license;
- (C) Applicant—any person whom an agency refuses to permit to be examined upon the person's qualifications, or who has passed an examination for licensure but as to whom an agency refuses to issue or renew a license, or who possesses the qualifications for licensure without examination;
- (D) Commission—the Administrative Hearing Commission or any commissioner;
- (E) Commissioner—any administrative hearing commissioner, including any acting commissioner;
- (F) Commission's office—the Administrative Hearing Commission's official residence [*in*] at **131 West High Street, Third Floor, P.O Box 1557**, Jefferson City, MO 65101;
- (G) Complaint—the petition, application, or other initial pleading other than a motion for a stay, or any amended complaint;
- (H) Hearing—any presentation to, or consideration by, the commission of evidence or argument on a complaint, motion or application;
- (I) License—any permit to engage in a licensed activity or certificate of registration;
- (J) Licensee—any person holding a license;
- (K) Person—any individual, corporation, **limited liability company**, or other legal entity;
- (L) Petitioner—the party filing the complaint;
- (M) Pleading—a complaint or a responsive pleading;
- (N) Respondent—the party against whom the complaint is filed, and any person later joined as respondent;
- (O) Responsive pleading—an answer, and any motion directed to the contents or form of the complaint, including, without limitation, motions to dismiss, motions for more definite statement or to make more definite and certain, motions to strike or any combination of these pleadings; and
- (P) Stay—any stay or a suspension of any action from which petitioner is appealing.

*AUTHORITY: section 621.198, RSMo Supp. 2013.\* Original rule filed Aug. 5, 1991, effective Feb. 6, 1992. Amended: Filed Jan. 11, 2001, effective July 30, 2001. Amended: Filed June 3, 2002, effective Nov. 30, 2002. Amended: Filed \_\_\_\_\_, 2016, effective \_\_\_\_\_, \_\_\_\_\_.*

*\*Original authority: 621.198, RSMo 1965, amended 1978, 2001.*

*PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

*PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.*